

Michael W Osborn  
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Welder/Fabricator  
Braun Northwest inc.  
150 North Star Drive  
Chehalis, WA 98532

Dear Ms. Seick

After reviewing the Welder/Fabricator position you have advertised, I feel that I meet the requirements and am eager to discuss the position in further detail with you.

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- My experience has helped me hone skills in welding.
- I possess excellent interpersonal skills that have been the foundation for my success in communicating with team members.
- As an energetic and ambitious newcomer to the industry, I am eager to learn from you and your staff and will remain flexible in assuming duties outside of my assigned role

Thank you for taking the time to review my resume. I would welcome the opportunity to meet with you in person to discuss how my education, practical skills, and background would qualify me to serve in the role of welder/fabricator. Please feel free to use the above contact information to schedule an interview at your earliest convenience.

Sincerely,  
Michael Osborn