

CURRICULUMVITAE



PARDEEP KUMAR

Village- Jaipur,P.O.-Nagal(Khajuri)

Distt.-Yamuna Nagar,Teh.- Jagadhri

Pin Code- 135001(Haryana) India

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OBJECTIVE:

Seeking a challenging professional environment where I can enlarge my knowledge repertoire and utilize my capabilities & energy to the best.

WORK EXPERIENCE:

Professional Experience

- Site Engineer in M/s SURAJ SOLAR AGENCY Yamuna Nagar haryana India since 02.01.2012 up to 30.07.2016 .
- Workshop Supervisor in M/S JAIPUR TRADING COMPANY Yamuna Nagar Haryana India India since 01.08.2016 up to 30-03-2021 .
- Working as a security guard in PROTEXT SECURITY SERVICES L.L.C DUBAI from 01.04-2021 up to till now.

Duties & Responsibilities

- **Responsibility no 1** planning work routs & setting production targets
- **Responsibility no 2** supervising production staff and checking quality
- **Responsibility no 3** recruiting and training staff

Relevant Skills:

ElectronicData ProcessingKnowledge:

Excellent in Microsoft OfficeProgram:

- ✓ MS Word: Excellent skills in editing typing and maintaining documents.
- ✓ PowerPoint presentations: Extra ordinary skills in creating power point presentations. Excellent presentation skills.
- ✓ Excel Spreadsheets: Professionally trained in using MS Excel skills. Excellent skills to createand maintain Excel sheets on daily basis.

EDUCATIONAL BACKGROUND:

3 Year Diploma (Mechanical Engineering)

State Board of Technical Education Haryana Panchkula

Board of School Education Harvana Bhiwani

Secondary Education

2005

Relevant Qualifications:

Languages:

- ✓ Hindi Fluent in speaking and writing
- ✓ English: speaking and writing
- ✓ Hindi : Mother language

PERSONAL INFORMATION:

Full Name: Pardeep Kumar

Nationality: Indian

Marital Status: Single

Date of Birth: November 07, 1989

Place of Birth: Village Jaipur Yamuna Nagar Haryana India

Mobile No. +971524973344 (Whats app)

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Reference :-

M/s Suraj Solar Agency Yamuna Nagar Haryana India Mobile No. +91-72066-05400

M/s Jaipur Trading Company Yamuna Nagar Haryana India Mobile No. +91-94163-92816