

To whoever it may concern,

I want to take a minute to thank you for reviewing my application. I know I have the means to fulfill this position with the highest quality. I'm incredibly capable and can adapt to any situation I'm presented with. I managed the Rochester and Centralia Dairy Queen for 11 years before deciding it was time to move on and find something new. So, I have a wide variety of skills that I acquired over the years that will more than compensate for the experience requirements. I have a skill set that involves employee management, data entry, money management, inventory control, and ordering.

As of recent I've found it necessary to move forward a chapter in my life and begin challenging myself in ways that will help me improve as a person. I truly feel this position and your company will help me achieve that goal. I enjoy finding new ways to improve efficiency and office moral, and my skill set would be an asset to your company. I would love the opportunity to learn and grow with your company and be able to lend ideas and assistance where needed!

I'm looking forward to scheduling an interview!