**Raquem Hankins**

**Chehalis WA 98532**

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**SUMMARY**

Reliable detail manager with transportation, Auto body and custodial experience prepared to take on new challenges in team leadership training and car reconditioning. Offering six years experience and busy fast place automotive settings.

Detailed client service associate known for having great organizational skills. That is gifted at working with all types of customers. Looking for a new role where hard work and dedication will be highly valued.

Highly motivated employee with desire to take on new challenges strong worth ethic adaptability and exceptional interpersonal skills adept at working effectively unsupervised and quickly mastering new skills.

**SKILLS**

* Training and mentoring.
* Learning new skills
* Team development
* Team leadership
* Following directions
* Quality assurance
* Lifting heavy objects

**Experience**

* May 2022 to current **Chehalis Auto Center**

Chehalis, WA **Detail manager**

* Taught team members Wax in vacuum vehicles
* Remained calm and professional in stressful circumstances and effectively diffused tense situations.
* Completed thorough opening, closing and shift change functions to maintain operational standards each day.
* May 2020 to May 2022 **Jeep Chrysler Dodge**

Chehalis, WA **Lot Attendant Manager**

* Arranged vehicles around lot as directed and filled new and pre owned vehicles to proper fuel level, also implementing company standards for cleanliness and signage.
* Maintained display vehicles and inventory in condition recorded upon arriving at premises, closing windows, locking doors and installing floor mats to minimize wear and tear to vehicles on lot.
* Verified vehicles remained secure on lot and with windows marked with the last six of vin, client, key, status and drivable status.
* Received vehicle shipments, checking physical condition and processing necessary paperwork for incoming stock.
* May 2018 to May 2019 **Awesome Ford**

Chehalis, WA **Car Detailer**

* Cleaned vehicles both externally and internally by hand or with use of automated equipment.
* Vacuumed vehicles interiors to remove loose dirt and debris.
* Washed a wide range of vehicles each day
* Cleaned upholstery, rugs and other surfaces with cleaning agents to remove dirt and debris.
* Inspected vehicles to verify pristine appearance for customer.
* Waxed exterior of vehicles removed compound with soft cloth and buffed to brilliant shine.
* Used steam cleaning equipment to remove dirt from engine and engine compartment.
* Drove vehicles to or from workshops or customers workplaces or homes.
* May 2016 to May 2018 **I-5 Toyota**

Chehalis, WA **Lot Attendant**

* Cleared car lot of debris and trash to promote maximum number of available space for guest parking.
* Parked and retrieved automobiles for customers in parking lots, storage garage or new car lots.
* Patrolled parking area and monitored car safety to prevent theft and damage.
* November 2013 to June 2014 **Twin city collision**

Chehalis, WA **Paint prep and custodian.**

* Help prep automobiles for sanding and paint.
* Transporting vehicles from garage to shop.
* Cleaning up and preparing the shop for the next day of work.

**Education**

* **W.f. West High School**