

# Miguel Lopez

(H) 360-355-4176 | da9cartel@gmail.com | 404 vine street, Kelso, WA 98626

## EXPERIENCE

Structural Framer, BLB Contracting Services, August 2015-Current  
longview, WA

- Uncovered issues and addressed immediately with Foreman to resolve
- Observed safe work practices and procedures as instituted by the company
- Oversaw [5] apprentices, answering questions and providing feedback on work
- Maintained workplace equipment and inspected it daily for damage
- Inspected each completed project to make sure that it met all blueprint specifications
- Observed the approved process for assembly
- Provided onsite training
- Developed exceptional attendance record with special attention to punctuality and preparation to work upon arrival

Small Business Owner, Miguel Lopez, March 2018-Current  
Kelso, WA

I run and own my own clothing line known formally as "Northwest Mafia" im in charge of the following:

- Formalized sales process to keep operations consistent and promote efficient acquisition of new customers
- Planned and executed in-store promotional events to increase customer engagement and sales revenues
- Analyzed and assessed market shifts to maximize opportunities and establish possible leads
- Exceeded sales goals and improved profitability by aligning sales strategies and business plans with market trends
- Addressed customer complaints to drive satisfaction and adjusted operational strategies to reduce issues
- Kept abreast of latest trends and recommended enhancements to enhance company product offerings
- Developed and implemented new sales strategies to integrate product lines, including coordinating distribution, marketing initiatives and product development
- Researched and capitalized on emerging opportunities to build business and expand customer base
- Built relations with international suppliers while liaising with factories to develop, design and select product for retail roll-out
- Tracked weekly sales to develop senior leadership reports for business development planning

Cashier/Food Prep, paytons produce, April 2014-January 2018  
longview, wa

- Examined incoming shipments to verify quantity and quality, returning unacceptable shipments to suppliers for refunds or replacement
- Considered specific product requirements and accessibility when managing and organizing storage areas
- Provided subject matter expertise on inventory levels and processes to internal and external customers to meet diverse requirements and smooth processes
- Tracked inventory, conducted cycle counts and audits and resolved issues to maintain accurate records
- Prepared inventory for shipment by attaching tags and labels, preparing shipment documents and securing products on pallets
- Maintained accurate and current order and shipment forms, inventory documentation and customer records
- Coordinated shipping and receiving schedules with production to assist in traffic control on docks

## **SKILLS**

- Leadership
- Strong communication skills
- Customer service skills
- Team player
- Exceptional problem solver
- Basic math skills
- Strong work ethic
- Solid independent worker

## **EDUCATION AND TRAINING**

High School Diploma

Lower Columbia College, Longview WA 2014

## **SUMMARY**

Skilled construction professional with solid background in leadership and communication areas. Step smoothly into different roles on daily basis to meet team and project needs. Talents include basic carpentry, roofing and materials management abilities. I've worked in all sorts of fields from construction to mechanics, processing, fishing, produce etc. I consider my self a jack of all traits that's willing to learn more skills. I'm friendly yet professional constantly looking to better my life as well as completing my aspirations and goals.