**Builder’s Supply Lumber Hardware: 1980 – 1986**

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| Mark L.  Simon II   |  | | --- | | 36 Godfrey Rd.  Mossyrock, WA 98564 | | clawpaw@tds.net | | Mobile: 360-219-8339 | | Home: 360-983-3681 | | Dynamic cyber service expert with a Bachelor’s Degree in Information Technologies (Security Specialization) with 32 years+ experience in customer service working with different parties and environments to complete any task given or assigned. | | Distinguished among peers and customers for exceptional customer service and interaction. Natural leader with innate ability to organize and manage people using cooperative and motivational techniques. Adapts quickly to recordkeeping policy and workload demands. | | **Schooling**  **CTU-Colorado Technical University (2014/2017) -Bachelor of Science in Information Technology – Security Specialization / 3.98 GPA / 184 credit HRS.** |   **References**   1. Michael Hurley   Dept. of Justice/DEA  Known 11 years  (360)985-0748   1. Michael Bragg   Web Design / IT4 Specialist  Known 4 years  (605)212-2982   1. Mazen Alkhatib   Lead Faculty & Professor computer Science & IT  Known 4 Years  (251)661-5565 |  |

* [Job Title]
* Drove CDL-B Class trucks to locations to deliver picked loads from lumber hardware store.
* Tasked daily to pick orders of lumber, sheetrock, hardware, nails, screws, plumbing, and electrical for job sight locations.
* Operated 20 ton forklift to unload shipments and place them in to appropriate storage bins.
* Created creosote pads with diesel fuel, kerosene, and oil for trailer supports.
* Assisted in restock of front store supplies / inventories when needed.

**United States Air Force (USAF): 1986 – 2006**

* Provided 20+ years of Military Police service in the USAF
* Conducted a myriad of operations with different tools and resources.
* Completed 10 tours to Iraq and one tour to Turkey, in support of Operation Iraqi Freedom / Enduring Freedom.
* Hand-picked to design, create and oversee operations of new correctional facility at Fairchild AFB.
* Created all emergency response, daily and inmate documentations policies, and procedures from ground up.

**Cook & Son’s Trucking: 2007-2014**

* Acquired CDL-A and drove heavy chip truck tract/trailers from wood chip mills to paper mills.

**Home Depot – Freight Associate: 05/2017 – 08/2017**

* Provided nightly capability to move between 40k and 80k of merchandise from trailers to the store shelves.
* Assisted store customers in finding products and creating a welcoming store experience.
* Work ethic contributed to the store experiencing record sales of over one million a week during employment participation.

**Morningside Services – IT Technician: 08/2017 – 12/2017**

* Conduct remote assistance to five remote locations in computer and printer setups, troubleshooting, installation, and application assistance.
* Conduct daily upkeep of server room and unified communications systems.
* Correct and recover surface notebooks, laptops, and computers, where malware infestations and user mishaps caused system stoppages.
* Run security programs to root out vulnerabilities in end user systems while educating users in proper security techniques.
* Applied HIPPA compliance to end users to ensure protection and privacy of client information.
* Created End-User Library to assist users in setting up functions on their computers, as extra help source.

**Fred Meyers – Security / Lowes-Penske Security 2018 – 2023**

* Provided 5 years of entry control operations and paperwork compliance for entry and exit of inbound outbound freight operations at both places.
* Provided daily freight audit of all outbound loads to ensure proper seals, loads and destinations were correct.
* Conducted weekly audit of all outbound loads ensuring compliance of on-time arrival to all stores through Excel program filing.
* Developed a F.O.B. scanning mechanism for entire warehouse to ensure guards conducted full security inspection by scanning some 60 check points.
* Created documents for entry/exit controls at Lowes/Penske

\*\*\*Additional job information experience provided upon request.