

February 17, 2022

To the Hiring Manager

Greetings,

My name is Josh Pierson, and I respectfully request your consideration for the position of vehicle assembler.

I can understand why, upon first glance at my resume, one might wonder about how my employment history in the recreation and groundskeeping field translates to manufacturing; in fact, I often find it difficult to articulate the scope of my professional experience due to its extreme range. Frankly, I don't know that the specifics of my prior career are particularly important or even relevant. It doesn't matter what I did as a park ranger. I believe that my qualities of work ethic, integrity, and reliability are far more important.

I have never assembled an ambulance, but I am a hard-working employee and I like to learn and be challenged. Since I was young, I have worked outdoors and with my hands, performing tasks that had tangible and measurable results. I gained personal satisfaction from a job well-done.

I have fifteen years of work experience; during that time, I proved myself to be a solid employee who showed up every day punctually and did my job to the best of my ability. I rarely took sick days. I worked evenings, weekends, and holidays for many years. My supervisors knew they could count on me and trusted me to keep things running smoothly in their absence; I was once complimented by a manager who told me she finally felt like she could get away for a while and leave her trust in my hands. The scope of my responsibilities grew over the years from mowing a few empty football fields to running a 400-acre public park with 10,000 people in it on my watch.

The bottom line is that, as a member of your crew, you can expect me to learn my new responsibilities quickly and perform them consistently to the very best of my abilities, every day.

I would greatly appreciate the opportunity to present myself as a strong candidate for your team. I am confident that I can be a valuable and productive asset and that the opportunity to demonstrate that fact will not be wasted.

Very respectfully,

Josh Pierson