Madison Rooney

Ridgefield, WA 98642 madison.o.rooney@gmail.com 360.713.3621

Authorized to work in the US for any employer

Work Experience

Bartender

Ridgefield - Ridgefield, WA November 2019 to Present

This job offered a different way of service than what I had previously done. I have learned more about beer than I ever thought possible, and how to operate in an order at the bar business.

Social Media Intern

NW Living Property Management (Kesa Rooney Homes) - La Center, WA October 2018 to Present

This position allowed me to expand my skill set for social media marketing. I used research and person experience in this position. Apart of this position was using craigslist and other forms of social media to get NW living a name for people to remember.

Server

Twigs Bistro and Martini Bar - Vancouver, WA September 2018 to 2020

At Twigs Bistro my main goal every time I walk through the door is to bring people a lovely meal with the best service I can provide. This job requires me to use my people skills, and time management in order to ensure guest satisfaction.

Server

Red Robin - Battle Ground, WA June 2016 to September 2018

Serving has the same duties at every place, but different guests. This job required me to work at a fast paced high energy. y.

_ Clark College /Associates in Science

Program Coordinator

Clark College - Vancouver, WA August 2017 to June 2018

During my time with this group I was also a full-time student so I learned to manage my time best, and learned how to work with a team. Often many of our major events were planned with a subcommittee. One of my proudest accomplishments in this position was planning and hosting STEM in Action. This event aimed to give the youth of our community the chance to learn about STEM. Our mission was to inspire young people to continue a path towards a STEM future.

Associate in Science

Clark College - Vancouver, WA

Bachelor of Mechanical Engineering in Manufacturing Engineering

Washington State University - Vancouver, WA

Skills

- Time management
- · Ability to work under pressure
- Communication-verbal and email
- Team collaboration
- Organized
- · Problem Solving
- Self-motivation
- AutoCAD
- Bartending
- POS
- SolidWorks
- Serving Experience
- Busser
- Mechanical Engineering
- MATLAB
- Social media management
- · Social media marketing
- Customer service
- AP style
- Public relations
- Cash handling
- Retail sales
- Google Docs
- Microsoft Publisher
- Microsoft Excel
- Microsoft Powerpoint
- Microsoft Outlook

Certifications and Licenses

Food Handler Certification

Supervisory skills: Motivating & assessing employees — Highly Proficient

January 2021

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: Highly Proficient

Administrative assistant/receptionist — Highly Proficient

January 2021

Using basic scheduling and organizational skills in an office setting

Full results: <u>Highly Proficient</u>

Spreadsheets with Microsoft Excel — Proficient

February 2021

Knowledge of various Microsoft Excel features, functions, and formulas

Full results: Proficient

Mechanical knowledge — Proficient

January 2021

Understanding and applying mechanical concepts and processes

Full results: Proficient

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.