

Christopher Stone

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WORK HISTORY

Pacific Cataract and Laser Institute, Chehalis, WA — Buyer

January 2008 - PRESENT

Responsible for the purchasing, replenishment, and inventory management of lenses for all seventeen surgical facilities.

Responsible for ordering Viscoelastics and other various medical supplies to assist in surgery.

Responsible for tracking orders and making sure they arrive at their location in a timely manner.

Responsible for corresponding with various different employees, at seventeen facilities, to make sure all supplies get ordered accurately, and get delivered on time.

Meeting with vendors about any new changes to processes and procedures within their company's products that affect PCLI.

Shipping any supplies that need returned to vendors

Responsible for resolving any mistakes on the vendor's end. Acquiring credits for invoices when needed

Receiving, stocking, organizing, and distributing incoming freight

EDUCATION

Centralia College, Centralia, WA — Associate's Degree

September 2006 - June 2008

Centralia High School, Centralia, WA — High School Diploma

Sept 2002 - June 2006

SKILLS

Multi Tasking

Detail oriented

Fast paced

10+ years of buyer experience

Progressive responsibility
increase

Supporting 17 sites

