



ROBY MYLES

Strategic Sourcing Professional

 (210) 867-7685

 robymyles@gmail.com

 133 Apple Loop A, Naches, WA, 98937

CAREER OBJECTIVE

Proactive professional with 17+ years of experience and a proven knowledge of executive support, workflow prioritization, and records management. Aiming to leverage my skills to successfully fill the Strategic Sourcing Professional role at your company.

EXPERIENCE

Aptum Technologies (USA) Inc / Vancouver, BC

Dec 2013
Jun 2020 | Buyer Planner II

- \$150MM CAD Portfolio with IT, SaaS, IaaS vendor sourcing and contract management
- Cross function with IT, Legal, Marketing, Project Management and stakeholders, as needed, in contract negotiations, red-lining, execution and implementation
- Reviewed and presented contract/agreement specifics to stakeholders and executives as needed
- Continuous improvement focused on the customer experience, internal and external. Always looking for the win-win.
- Achieved savings goal \$6.5MM-Annual projects aggregate
- Successful RFX processes in corporate services, indirect expenses, training, SaaS and other Services as Software packages

Oma Entertainment / San Antonio, TX

Jul 2012
Nov 2015 | Technical/Safety Director @ SeaWorld Texas, San Antonio

- Refined and maintained technical inspections, safety documents, training and compliance governance. The company never failed an OSHA or State Safety Audit during my tenure.
- Source all safety equipment and materials in a marine-environment
- Consulted with animal trainers to coordinate physical

ADDITIONAL SKILLS

Computer literate, MS Office Suite and office machine friendly

ERP system experience
15+ years, AVAIL, R2, Intellient, MS Great Plains, Oracle

Experienced in presenting to C-Suite and Board Members

CERTIFICATIONS

Certified Professional in Supply Management (CPSM)

performers, Beluga Whales and Pacific White Sided Dolphins for regular, daily, performances

- Performed general HR duties such as payroll, visa tracking, on the job injuries reporting, insurance follow through and rehabilitation compliances

AV Technical Services (AVTS) / San Antonio, TX

Jan 2010
Feb 2012 | Inventory Control/Purchasing Agent

- Designed and implemented bar-code based asset management system, policy and processes
- Sourced Capital and Operational Expenditures, and equipment cross-rentals within industrial environment
- Hired for this position by previous supervisor (Freeman AV) who had moved to AVTS. Reasoning was an appreciation for my work ethic and service levels.

Freeman Audio-Visual / San Antonio, TX

Mar 2005
Jan 2010 | Inventory Control Supervisor

- Schedule, coach and train direct reports
- Scheduled audio visual equipment rentals for branch and international transfers
- Reduced inventory shrinkage over 15% in year-1, over-time reduction 30% year-1

EDUCATION

May 2013 | **The University of Texas at San Antonio / San Antonio, TX**
Bachelor of Arts (B.A.) Business Management