

# Jack Summers

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I have worked with all layers of a manufacturing production organization for a major computer manufacturer. I offer people skills honed during the ten years I ran my coffee house and insights from my time spent recently in the transportation field.

## Purchasing

- Owner and buyer for independent coffee shop
- Owner and buyer for single-operator trucking company
- Researched and selected products for best quality and value

## Inventory Management

- Ran min/max inventory system for weekly & monthly orders
- Scheduled rework/reconfiguration of existing inventory to most effectively meet production goals
- Ensured accurate and timely delivery of product to multiple assembly groups
- Coordinated with purchasing, receiving, and stockroom for smooth material flow

## Machining & Fabrication

- Machine Tool Operator Certificate – DeAnza College
- Welding and Brazing classes – DeAnza College
- Built parts as needed while restoring vintage cars