

MITCHELL MYERS
2013RD AVE SW
TUMWATER, WA

September 10th, 2020

Braun NW
150 Northstar Road
Chehalis, WA 98532

Dear Sir or Madam,

With over 20 years experience in project management, I am writing to express my interest in your position of Project Coordinator.

My attraction to your posting was immediate. I have managed and built strong customer and business relationships and am very proficient in project management processes.

My problem solving abilities, my knowledge and experience with the processes your company utilizes, my experience with project management, including organization and coordination with all parties for successful project completion, my excellent communication skills and my ability to execute and perform as a team member at a high level with integrity make me a quality candidate for your position.

Thank you for taking time to review my resume and I look forward to talking with you further about this position.

Sincerely yours,

Mitch Myers