

Gabrielle Hilgart

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OPEN TO RELOCATION

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Re: Braun - Project Coordinator

Dear Madam or Sir,

Thank you for considering me for your Project Coordinator position.

Beginning in March of this year, I was hired at Polyform US as a Manufacturing Engineer. My role quickly grew into hiring and managing a small team of engineers to build an engineering department, meanwhile developing and implementing project management systems. The challenges I have been faced with at Polyform have fortified incredible career and personal growth. In a very small time frame, I built the infrastructure which will allow Polyform's engineering department to grow and flourish with continuity for years to come.

Prior to Polyform, I worked as an Applications Engineer at Samson Rope. This position allowed me to develop strong engineering and business skills alike. I learned how to effectively manage cross-functional projects and use my engineering knowledge and strong interpersonal communication skills to support business opportunities for strategic growth markets. I served as project lead for several corporate-level projects focused on product development, technical product marketing, and product certification. In addition, I managed or supported over 150 sales opportunities to directly support sales targets.

My work history has given me the opportunity to truly understand what I am looking for in an employer and with my career. I have learned that trust, empowerment, and strong company vision are very important to me. I have also grown cognizant of my passion for supporting marketing, sales, and their customers with well-packaged technical information, helping turn science into sales.

My experience and knowledge make me a fantastic fit for the Project Coordinator position you have available while my self-motivation, accountability, and charisma ensure that I would be a welcome member to the Braun team. I am extremely excited about the opportunity to work as a project coordinator for a company that will leverage all that I have to offer!

Thank you again for considering my application for this position. I look forward to talking to you about this opportunity soon.

Sincerely,

Gabrielle Hilgart