

**SHARUK THARUN SENTHIL KUMAR**  
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Dear Recruiting Team,

With the enclosed resume, I would like to express my sincere interest in the Supply Chain Analyst position you have available. As a highly skilled and successful professional with comprehensive experience in customer demand forecasting and corresponding inventory management, I possess the knowledge and ability that will allow me to contribute toward the success of your company.

I am a recent Graduate student from Stevens Institute of Technology with Masters in Engineering in Systems Engineering with focus towards Supply Chain & Logistics. I hold a Bachelor in Engineering in Mechanical Engineering from Valliammai Engineering College. As an aspiring Systems Engineer, I seek a challenging and rewarding opportunity in the industry focusing on Logistics and Supply chain. Currently I have completed Certifications on Supply Chain Analytics & Operations & working towards Supply Chain Management Micro-Certification.

My recent work experience includes working as a Supply Chain & Procurement Assistant at B&N Bookstore - Stevens Institute of Technology and summer internship at NTPC Tamil Nadu Energy Company Limited. At B&N Bookstore, I worked on a retail supply chain & procurement for bookstore which gave me working knowledge of Supply Chain & Procurement end-to-end network. My job responsibilities included Receiving, Processing & Stocking products, setting up floor displays, maintaining inventory, managed a catalog indexing system, answered customer calls & helped resolved issues by good customer service. During my internship, I coordinated various activities of 500 MW Turbine and its Generator including Annual Overhauling.

Your listed requirements equally match my background and skills. A few I would like to highlight that would enable me to contribute to your bottom line are:

- Highly Proficient, Organized, Collaborative and Detail-oriented.
- Strong proficiency in MS Office Suite including Word, Excel including usage of Pivot Tables, V Lookups, Macros, PowerPoint, MS Project, Outlook & basic coding of Python
- Remarkable ability to properly manage key issues requiring problem resolution & conflict management
- Effective Communication skills, Interpersonal, Presentation, Project Management & Demonstration skills
- Creative Problem-solving; being able to resolve complex problems effectively and efficiently
- Ability to handle multiple tasks and completed projects under deadlines
- The keen eye for specific detail with the ability to properly maintain standards of accuracy under tight deadlines
- Strong ability to efficiently plan with attention to detail, accuracy & coordinate communication with team members
- Display strong work ethic with Flexibility, adaptability & customer service orientation

My graduate study projects include a) Inventory Model for Campus Bookstore b) Systems Architecture for Bookstore. These projects gave me deep understanding to Supply chain principles and in depth understanding of the important attributes which count towards decision making.

The above credentials, along with my enclosed resume make me ideally suitable for a position in your organization. Given the opportunity, I would commit myself to the best of my performance. Please feel free to contact me at 313-327-7141 or email me at [ssenthil@stevens.edu](mailto:ssenthil@stevens.edu).

Sincerely,  
Sharuk Tharun Senthil Kumar  
Enclosure: Resume