

William Blankinship
751 Howe Rd
Toledo, WA 98591
360-219-5088
Wcb1048@gmail.com

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Braun NW, Inc.
Human Resource
150 North Star Drive
Chehalis, WA 98532

Dear Hiring Manager:

Please consider this my letter of interest for the following position: Project Coordinator. I possess the following qualifications:

- Six years' experience as an Industrial Engineer and Time Study Analyst for Lockheed Aircraft.
- Bachelor's degree in Business Management and excellent written and oral communication skills
- Knowledge of emergency vehicles as a Reserve Deputy Sheriff for L.A. County.
- Proficient with Microsoft software, Word, Excel and Outlook

In addition to the above experience, I should inform you that I am honest, dependable and always give 100% effort in any endeavor.

I would very much like to discuss opportunities with Braun NW, Inc. To schedule an interview, please call me at 360-219-5088. The best time to reach me is between 8:00 AM and 8:00 PM, but you can leave a voice message at any time, and I will return your call.

Thank you for taking the time to review my resume. I look forward to talking with you.

Sincerely,

William Blankinship

Enclosure