

**Jeffery Herrin**  
528 Dorie Drive  
Lolo, MT. 59847  
409-527-0492  
heffinc74@gmail.com

**Objective:** To obtain a Logistics Coordinator position that will promote growth, stability and opportunity for advancement.

**Experience:** Pat Tank, Inc. Port Arthur, TX. 77640  
**Logistics Coordinator and Driver** 12/93 to 10/25/2019

- Logistics coordinator: inventory equipment, tools, supplies, material, truck and trailer registration, DOT regulations including weights and permits, rental equipment, OSHA safety and truck scheduling.
- Receive orders for shipment, stage everything needed for delivery, order or rent anything not available. Coordinate with foremen and/or mechanics for availability of equipment, tools and supplies needed for upcoming jobs.
- Operate equipment: Picker, forklift, and crane to load and unload trucks for delivery and pickup.
- Class A CDL w / HazMat to deliver to chemical refineries.
- Office skills, some purchasing and etc. to maintain inventory, equipment repair and update, availability, registration, safety, insurance and etc.
- TWIC card and ISTC Badge.

First Baptist Church Nederland, TX. 77627  
**Building Superintendent Assistant** 03/05/1991 to 12/11/1993

- Building repair, grounds keeper, and custodian.
- Set up and tear down of all church functions.

Solar Supply, Inc. Port Arthur, TX. 77640  
**Warehouse Manager, Inside Sales, Driver.** 05/25/1985 to 08/25/1987

- Inventory, shipping, receiving and delivery of heating and A/C wholesale. Also inside sales and customer assistance.

**Education:** Nederland High School Nederland, TX. 77627  
**Diploma** 1985

Lamar University Beaumont, TX. 77705  
**1 year business management** 1987 to 1988

Alvin Community College Alvin, TX.  
**1 year Sound Reinforcement** 1989 to 1990

**References:** Available upon request