

Christopher Moore

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To work for a company that affords me a platform to develop new skill sets while utilizing my present knowledge and capabilities.

Authorized to work in the US for any employer

Work Experience

Lift Truck Operator

DHL Supply Chain Solutions - Union City, GA
November 2017 to August 2018

- Pull and prepare product for shipment, ensuring that the exact number and type of product is loaded and shipped.
- Unload inbound shipments safely and move product to storage locations.
- Keep appropriate records and reports to guarantee that tight inventory control and security are maintained.
- Efficiently move product from staging and/or storage areas into trailers.

Dock Worker/Forklift Operator

Conan Express - Forest Park, GA
September 2017 to November 2017

- Stacks or assembles materials into bundles or on pallets and bands bundles/pallets together.
- Counts, weighs, and records number of units of materials moved or handled on daily production sheet.
- Reads work order or email or follows oral instructions from Dock Manager.
- Opens containers and inspects and sorts cargo, if applicable, before loading and unloading.

Order Selector

Wise Staffing - Lithia Springs, GA
April 2017 to September 2017

- Performed general physical activities in warehouse; loading, unloading, sorting and moving products and materials manually and using material handling equipment.
- Read work orders and received verbal instructions for work assignments.
- Filled and completed order receipts, and assembled orders in shipping containers.
- Transported filled orders to and from shipping area.

-Stocked shelves and kept stock clean and in sequence.

-Marked containers with identifying information.

-Performed general cleaning duties.

Picker Operator

Georgia Wholesale Beer Company - Atlanta, GA

July 2016 to May 2017

- Pick cases of beer
- Forklift operator
- Load/Unload shipments
- RF Scanner

Shipping and Receiving Clerk

A.L.P Lighting Components - Lithia Springs, GA

March 2016 to June 2016

Shipping Dock-

- Move cartons and unpacked items between locations
- Move cartons and unpacked items between locations
- Examine contents of cartons and ensure that appropriate quantity has been received
- Read work orders and follow instruction appropriately
- Load and unload cargo on pallets and trays
- Operate forklifts and other equipment
- Pack materials onto flatbeds and install strapping

Lift Truck Operator

Select Staffing - Lithia Springs, GA

July 2015 to February 2016

Unload inbound shipments safely and move product to storage locations.

- Efficiently stack and store the merchandise in the appropriate areas.
- Perform picking duties in an efficient manner that meets customer service standards.
- Efficiently move product from staging and/or storage areas into rail cars or trailers.
- The ability to work quickly, especially during busy periods.
- An awareness of health and safety.

Warehouse Associate

ProLogistix - Atlanta, GA

June 2014 to July 2015

Prepares orders by processing requests and supply orders; pulling materials; packing boxes; placing orders in delivery area.

- Maintains inventory controls by collecting stock location orders and printing requests.
- Maintains quality service by following organization standards.
- An awareness of health and safety.

Mail Clerk

BANK OF AMERICA - Atlanta, GA

February 2012 to August 2013

Sort mail for delivery, arranging it in delivery sequence.

- Verify checks to each client's specific acceptable payees list and create lockbox deposit batches for processing.
- Process lockbox work in accordance with each client's specific lockbox operating instructions.
- Responsible for verification of lockbox deposits and lockbox activity to ensure proper processing has occurred.

Education

High School Diploma

BENJAIM E. MAYS HIGH SCHOOL - Atlanta, GA

August 2009 to May 2011

Skills

Forklift Operator, Microsoft office, Excel, Powerpoint, Forklift, Reach Truck, Warehouse Associate

Certifications/Licenses

Forklift Certified

December 2016