<u>Daniel T Kaufman</u>

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Hiring Manager Braun Northwest

Dear Hiring Manager,

Thank you for the opportunity to apply for the entry level lumber wrapper role at your company. After reviewing the position description and requirements, it is clear that you are looking for a candidate that is familiar with the responsibilities associated with the role and can perform them confidently. Given these requirements, I am certain that I possess the necessary skills to successfully perform the job adeptly and above standards.

I attended college at the University of Alaska Anchorage from 2012 to 2014. My degree program was Automotive Technology and Applied Sciences. I have also managed to acquire more than 15 years work experience. In the last 8 years of my employment I have learned valuable skills such as management techniques, inventory control measures and time management techniques. In both my academic and professional life, I have been consistently praised by professors, co workers and supervisors as being dependable, adaptable and hardworking. Weather, working on academic, extracurricular, or professional projects, I apply proven leadership skills and techniques, which I hope to leverage into the entry level paint preparer position at your company.

After reviewing my resume I hope that you will agree that I am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at 360 880 7256 or via email at danielkaufman1983@gmail.com to arrange for a convenient meeting time.

Thank you for your consideration, I look forward to hearing from you. Sincerely

Daniel Kaufman