

Timothy Jay

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September 25, 2019

Ed Hamilton
Ports of Indiana
150 W. Market Street Ste. 450
Indianapolis, In 46204

RE: Engineering Technician, September 25, 2019

Dear Mr. Hamilton

As a longtime admirer of the Ports of Indiana, I was excited to see your opening for an Engineering Technician, as seen on the company's website. As a senior civil/structural design Professional with over 30 years of experience, I am confident I have the qualifications required to become a beneficial member of your team.

If you take a moment to review my resume, you will see that I've successfully progressed in my career Advancing to challenging positions in the engineering field. My background includes roles such as senior AutoCAD designer at Quality Execution Inc. and Frontier Kemper Lake Shore that have allowed me to master leadership and team development skills that are crucial for the job.

In my most recent position as senior civil/structural designer at Quality Execution Inc., I had the opportunity to develop the skills and experience necessary to succeed in your engineering technician role. I facilitated the accomplishment of senior civil/structural designer by supporting the team through the entire Delta project. I am also known for my skills in such as project coordination and excellent Communications skills.

I am confident that I would be an excellent match for your team. I've attached my resume for reference and would look forward to hearing from you soon. Thank you for your time and consideration.

Sincerely
Timothy Jay