

**DAVID POSAKIWSKY**  
**Operations/Procurement Specialist**

**9408 82<sup>nd</sup> Ave. NW**  
**Gig Harbor, WA 98332**  
**216-870-7656**  
**Dposaki998@gmail.com**

## **PROFESSIONAL SUMMARY**

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15+ years operations experience with record of successfully setting up and managing warehouse facilities. Promoter of company growth, customer service, and financial/operational efficiency. Reliable, adaptable, and honest. Seeking a fulfilling career with longevity and growth.

## **SKILLS SUMMARY**

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- Inventory control and resource management
- Forklift and crane certified.
- General office, warehouse, accounting skills
- Microsoft Excel, Word, PowerPoint
- ERP experience: SAP, Eclipse, Dynamics SL
- LEAN training and orientation
- DOT, OSHA safety and compliance focused
- Supply chain and logistics
- RF scanner and software experience
- Basic carpentry and machining
- Understanding of retail warehousing and manufacturing operations

## **PROFESSIONAL EXPERIENCE**

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**SAFE Boats International** – Custom Boat Builder July 2016 - Present  
*Procurement Specialist (2017-Present), Warehouse Lead (2016-2017)*

- Purchasing of production materials and shop/safety supplies.
- Researching and quoting parts and services. Identifying new suppliers and service providers.
- Utilizing bill of materials and production schedule to order parts in a cost-effective/timely manner.
- Provide supply solutions and sourcing for all fabrication departments.
- Ownership and management of project purchases to meet deadlines while maintaining fiscal focus.
- Performed general warehouse duties; shipping, receiving, kitting, vendor pick-ups, maintenance.
- Tasked with special projects including obsolete inventory analysis and redistribution, procedure creation and implementation, ERP/warehouse integration, parts sourcing.

**Cosentino – Quartz and Natural Stone Distributor** April 2013 - November 2015  
*Operations Manager (2014-2015), Warehouse Manager (2013-2014)*

- Analyzed, managed, and procured regional inventory based on market trends.
- Hired and trained staff. Provided leadership, motivation, supervision, and direction to the team.
- Supplied solutions to customer needs as part of Inside Sales team.
- Order fulfillment; entered, scheduled, and expedited customer orders.
- Scheduled maintenance for facility and equipment. Prioritized for safe, accident-free environment.
- Coordinated shipments for LTL, UPS, FedEx, and international containers.
- Oversaw daily operations of office and warehouse. Implemented LEAN-inspired SOP's for new facility, and provided guidance, training, and support to new facilities in region.

**HD Supply – Electrical Construction Materials Supplier** 2006 - 2012  
*Warehouse Manager (2007-2012), Counter Sales Associate (2006-2007)*

- Restructured warehouse layout and organized product lines for increased efficiency and capacity.
- Integrated three facilities into a single, cooperative region of shared resources.
- Reduced operational expenses through delivery route consolidation and asset downsizing.
- Supervised a diversified team of warehouse and driver staff.
- Emphasis on inventory control, with investigation and remedy of inventory discrepancies.
- Supported the sales team and assisted customers in ordering supplies.

**Gatto Electrical Supply – Electrical Construction Materials Supplier** 2002 - 2006  
*Warehouse Supervisor (2004-2006), Warehouse Associate (2002-2004)*

- Supervised warehouse and driver personnel.
- Scheduled deliveries with customers and routed local delivery trucks.
- Monitored all general warehouse duties.
- Maintained an orderly warehouse environment.
- Project management for special jobs.
- General warehouse; Pulled and staged orders, assisted drivers in loading/unloading, stocked material, and cut wire.