

# Caleb Parsons

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Hiring Manager  
Braun Northwest

Dear Hiring Manager,

Thank you for the opportunity to apply for the Assembly Worker role at your company. After reviewing your job description, it's clear that you're looking for a candidate that is extremely familiar with the responsibilities associated with the role, and can perform them confidently. Given these requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectations.

I am an adaptable recent high school graduate (3.2 GPA) who has consistently been praised as efficient by my teachers and managers. During the course of my academic career, I also managed to accrue nearly 2 months of work experience. I had the privilege of working for Michael's Distribution Center in a Warehouse Worker role in my free time, where I learned valuable professional skills such as shipping/receiving. Whether working on academic, extracurricular, or professional projects, I apply proven multitasking, problem-solving, and analytical skills, which I hope to leverage into the Assembly Worker role at your company.

After reviewing my resume, I hope you will agree that I am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at (360) 623-6649 or via email at [caleb.parsons@outlook.com](mailto:caleb.parsons@outlook.com) to arrange for a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

Caleb Parsons