| Cynthia Ford |
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| 204 Roundtree Rd, Curtis, WA 98538 | 206.234.8775 | cinneranne@gmail.com |

**Skills & Accomplishments**

* Experienced accounting and finance professional, with knowledge of: billing, A/R, A/P, payroll, expense management, budgeting/forecasting, and financial statements
* Accounts Payable oversight including Invoices, statements. Implementation of a strong chart of accounts used for all invoice coding. Researched, make correcting entries and work one on one with vendors to correct all errors.
* Promoted to roles of increasing responsibility, finance leadership, and overall decision-making, along with a diversity of client contract expertise/geography
* Developed client-focused reporting and dashboards using advanced excel / data capabilities
* Regularly takes ownership of subject matter, leading financial training and development within group and via WebEx
* Years of experience in Hospitality and Food Service finance and operations, spanning from catering to finance lead on multi-million dollar accounts with multiple locations
* Knowledge of]: MS Outlook, Word, Access, PowerPoint, advanced knowledge of Excel including PowerPivot, Oracle Essbase, IMAP

**Experience**

ARAMARK

Apr 2005 - May 2018

*ARAMARK is a global provider of food, facilities, and uniform services serving millions of consumers, including students, patients, employees, sports fans, and guests worldwide.*

**Regional Finance Manager**, Nike Client, Beaverton, OR (Jan 2016 - May 2018)

 Controller, Nike Client, Beaverton, OR (May 2013 - Jan 2016)

 Controller/Accountant, ARAMARK Parks & Destinations, Anchorage, AK (Feb 2009 - Dec 2015)

 Controller, Woodland Park Zoo, Seattle, WA (Jan 2008 - Feb 2009)

 Office Manager, Woodland Park Zoo, Seattle, WA (Apr 2005 - Jan 2008)

* Primary direct liaison for Sales/Operations teams for Nike Global RFP process; contract awarded
* Led financial services for Lifeworks Food Service Operations at Nike campus in client-facing role: presented all client financial operating statements, met with senior leadership to review/reconcile variances, initialized setup of new operating accounts within Lifeworks
* Hired and managed accounting team; focused on improving finance team knowledge with emphasis on business strategy and development
* Created additional interactive reports and dashboards to facilitate growth and financially sound decision-making; daily/weekly/monthly metrics in sales and operations financials for client organization as well as Lifeworks Sr. Management
* Key skills:
	+ Verbal Communication on current Nike Trends and forecasts
	+ Advanced Excel including Dashboards and pivot table analysis
	+ Proven ability to meet timelines and provide adhoc analysis for client

Financial Manager, Krispy Kreme / Lettuce Entertain You, Seattle, WA

Nov 2001 - Apr 2005

*Krispy Kreme is an American doughnut company and coffeehouse chain; Lettuce Entertain You (ICON) partnered with Krispy Kreme to open the first stores in the Pacific Northwest.*

* Developed office procedure manual for KremeWorks shop openings in WA, OR, HI, and Canada
* Expanded store locations from zero to 10; managed administrative team at several locations
* Primary office/finance lead for daily, weekly, and monthly sales and P&L reporting
* Responsible for reviewing accounts receivable, accounts payable, and payroll accounting

**Catering Director, Rib Eye Restaurant, Chehalis, WA**

**1989 - 1998**

*Rib Eye’s is a well-known local steakhouse restaurant and catering vendor for greater Lewis County.*

* Broadened scope of catering events and managed Catering Division staffing of 15
* Involved in sales/marketing, proposals and bidding, and event invoicing
* Voice of the *Rib Eye for Radio* advertising campaign

**Education**

**BS Business Management, Community Health**

Central Washington University, Ellensburg, WA

*Graduated with Honors*