Cynthia Ford

206.234.8775  |  cinneranne@gmail.com  |  204 Rountree Rd, Curtis, WA 98538

8/22/2018

Braun NW Inc.

Chehalis, WA 98532

Dear Braun NW Inc.:

I worked in finance 15 years, and all my skills are highly transferable. A high paced, multi-tasking work environment has been a norm for me and I believe I would could bring stability and a professional atmosphere to the work environment. I bring a “get it done” attitude with a smile and of course the customer comes first! I strive for excellence.

I have a long history of good work ethics and have always picked up system use easily. My fascination with data use could be a plus and I’ve been a supervisor of a 4-staff accounting office for the Nike WHQ food service. This included 40M in top line sales and all aspects of Payroll, AP, AR and general accounting. We also kept all records of licensing and renewal required yearly.

I will have completed my 3rd accounting class by 8/30/18. Even though I have a long history in accounting I recently have learned the need for college credits and immediately started pursuing this with summer school at Centralia College. Please consider me for the Accounting Supervisor position you have currently open.

Thank you for your time in reading my credentials and I hope I get a chance to meet with you soon

Sincerely,

Cynthia Ford