

Dear Hiring Manager,

I have the pleasure of being acquainted with one of your employees, Tyler Lindgren. He let me know about the open position and recommended I contact you.

Working as an automotive technician, I conduct thorough preventative maintenance inspections and in-depth, accurate diagnostics. Being a part of a fast-paced environment for the past eight years at Lithia Dodge in Eugene, I excel at performing repairs quickly and correctly. My current job requires me to work as an effective member of a team, while also being motivated to accomplish tasks on my own.

I believe I can make a positive contribution to your organization and I welcome the opportunity to meet with you for an in-depth discussion. I am available for a phone interview at your convenience, or an in-person interview, starting the final week of December.

Thank you in advance for your time and consideration.

Sincerely,

Kellen Newberry