Ted B. Kendig

531 ½ N. Tower Ave. #3 Centralia, WA 98531 | 360.269.0714 | tbkendig@hotmail.com

August 15, 2017

Hiring Manager

Braun Northwest

150 North star Rd.

Chehalis, WA 98532

Dear Hiring Manager:

Due to my diverse background and experience within machine and production shops, municipal and City public works environments, I understand the key principals of delivering a quality product in a timely manner.

I also believe my skill sets are not limited, but increase through knowledge and gained practical expertise that forges me to become a strong asset, with any employer, in a short period of time.

It would be a privilege to discuss more in detail regarding my personal background and work history during an interview at your earliest convenience regarding the Estimator position.

Thank you.

Best regards,

Ted B. Kendig

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**(360)269-0714** [**tbkendig@hotmail.com**](mailto:tbkendig@hotmail.com)

***Objective:***Applying for Braun Northwest position as Estimator advertised on website.

**Highlights of Qualifications:**

\*Detailed and Accurate \*Self-Motivated \*Dependable \*Quality Control Oriented

\*Excellent Attendance \*Positive Work-Ethic \*Confident \*Organized \*Manage Resources

\*Customer Service \*Dedicated and Team-Player \*People-Person

\* Ability to Quickly Learn New Lines of Business

***Experience:***

* Production experience and knowledge within various shop environments
* Extensive use of computers dealing with budgeting, inventories, scheduling, communication, design, data entry, reporting and documentation on local, State and Federal levels
* Provide efficiency and accuracy in procurement, blueprint reading and interpretation, customer service and vendor networking, project management, shipping, receiving, paper flow and tracking of materials
* Accuracy with numbers, details, cost analyses, cost projection and consistently deployed the best and professional approaches to resolve complex issues that surfaced in daily operations
* Generated and facilitated cost-effective working programs and provided training to assist local high-profile emergency services, municipalities, Cities and various governments
* Executed and delivered positive end results in high-stressed and crisis-managed situations

***Employment History:***

Kelly’s Auto Body, *Detailer* Centralia, WA March 2016 - July 2017

City of Somerville, *Public Works*  Somerville, TX May 2014 – March 2016

Brushy Creek M.U.D., *Public Works*  Round Rock, TX May 2012 – May 2014

Greenbrier Rail Services, *Repairman*  Chehalis, WA October 2010 – May 2012

Imperial Mfg., Inc., *Machine Operator* Chehalis, WA January 2010 – October 2010

Ramada Inn, *Maintenance Manager* Sequim, WA August 2007 – January 2010

Brazos River Authority, *Supervisor* Waco, TX June 2003 – August 2007

Severn Trent Env. Svc's, *Field Tech.* Austin, TX Feb. 1993 – June 2003

Las Virgenes M.W.D., *Plant Operator* Calabasas, CA Feb. 1986 – Feb. 1993

84 Lumber Company, *Manager* San Luis Obispo/Stockton, CA April 1981 – Feb. 1986

***Education:***

Texas A&M University College Station, TX 400+ Class Hours

Ventura and Moorpark Colleges Ventura/Moorpark, CA 2 years, non-grad

Phoenix Institute of Technology Phoenix, AZ Graduate

Nordhoff High School Ojai, CA Graduate

* *References can be made available upon request*